

**The Willow Creek Homeowners Association No. 3
Board of Directors Meeting**

June 10, 2021

Via Teleconference Meeting

MINUTES

I. CALL TO ORDER/ROLL CALL

The Willow Creek Homeowners Association No. 3 Board of Directors Meeting was called to order at 6:00 pm. Board members attending were Aiden O'Shea, Jerry Grant, Bob Bartlett, Fred Kremer, Betsy Alexander, MaryBeth Doerr, and Bryan Zach. Also attending was Sabrina Lopez, CMCA, AMS representing HG Management. The meeting was held via teleconference due to Covid-19 requirements.

II. HOMEOWNER FORUM

The owners present were allowed an opportunity to bring any items of discussion to the board.

III. COMMITTEE & OFFICER REPORTS

- A. Landscape: JBK –
- B. ACC: Jeff Stevens reported the committee will be doing a walk around looking for ACC violations.
- C. Social: Fiona O'Shea - There was nothing to report. Hoping to plan an event soon.
- D. Website: Jeff Stevens reported that the website is static, updated regularly and contains a working clickable link to join the ACC and board meetings.
- E. Welcoming Committee:
- F. Pool: Perfect Pools –
- G. Swim League: Kristy Marshall
- H. Tennis Committee:
- I. Grounds/Amenities Committee: Betsy Alexander reported

IV. MINUTES

A motion was duly made, seconded, and unanimously carried to accept the May 13, 2021, Board Meeting Minutes as presented.

V. FINANCIAL REPORT

The financial statements for the month ending May 31, 2021, were not reviewed.

Delinquencies were reviewed by the board.

The status report from Moeller Graf was provided for the board's review.

VI. MANAGEMENT REPORT

The management report was presented to the board.

VII. UNFINISHED BUSINESS

- A. **Tennis Court Renovation Proposals** – Were reviewed by the Board of Directors. A motion was made and seconded to accept the bid proposal submitted by Renner. All in favor, motion carried.
- B. **MOU for Tennis League** – The MOU for the Tennis League was reviewed. A motion was made and seconded to accept the MOU as presented.
- C. **Reschedule Spring Walkthrough** – A walkthrough date will be rescheduled.
- D. **Paver Project Proposal** – Was this completed by June meeting? I know it was done just not sure by the June meeting

VIII. NEW BUSINESS

- A. **Backflow Device** – The device at 8275 E Phillips Place will need to be tested. This will be scheduled with Denver Water.
- B. **Tennis Lessons and Agreement** – The agreement was discussed at lengths. The board has not renewed this pending further review and consideration.

IX. CORRESPONDENCE/REPORTS

Homeowner correspondence and reports were included for review by the board.

X. EXECUTIVE SESSION

There was no executive session.

XI. ADJOURNMENT

With no further business to discuss, a motion was duly made, seconded, and unanimously carried to adjourn the meeting.