

# WILLOW CREEK III HOMEOWNERS ASSOCIATION, INC.

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## BOARD OF DIRECTORS MEETING AGENDA

November 14, 2019 – 6:00 p.m.

Willow Creek III Clubhouse

- I. Call Meeting to Order/Roll Call**
- A. Establish Quorum**  
Present:  
\_\_\_\_ Bob Bartlett    \_\_\_\_ Fred Kremer    \_\_\_\_ Betsy Alexander    \_\_\_\_ Aidan O'Shea  
\_\_\_\_ Jerry Grant    \_\_\_\_ Martin Garrity    \_\_\_\_ Bryan Zach
- II. Homeowner Forum** (Each guest has 3 minutes)
- III. Committee and Officer Reports** (3 minutes each)
- A. LANDSCAPE COMMITTEE:** JBK
  - B. ACC:** Jeff Stevens
  - C. SOCIAL:** Fiona O'Shea
  - D. WEBSITE:** Bob Correll
  - E. WELCOMING COMMITTEE:** Diane Kremer
  - F. POOL:** Had Bradbury
  - G. TENNIS COMMITTEE**
  - H. PAVER COMMITTEE**
  - I. COVENANTS COMMITTEE**
  - J. RESERVE STUDY COMMITTEE**
- IV. Approval of September 12, 2019 Minutes** (15 minutes)
- A.** Motion \_\_\_\_\_ Second \_\_\_\_\_ Approved \_\_\_\_\_
- V. Approval of September & October 2019 Financial Report** (10 min)
- A.** Sep Financial Motion \_\_\_\_\_ Second \_\_\_\_\_ Approved \_\_\_\_\_
- B.** Oct Financial Motion \_\_\_\_\_ Second \_\_\_\_\_ Approved \_\_\_\_\_
- VI. Managing Agent Report** (10 minutes)
- A.** Action Item List
  - B.** Delinquency Status Report
    - i. Certified Mail Funds
    - ii. Covenant Violation Approvals
  - C.** Collection Status Report
- VII. Unfinished Business** (25 minutes)
- A.**
- VIII. New Business** (30 minutes)
- A.** September & October Clubhouse Rentals
  - B.** Tree Trimming Bids
  - C.** Audit Engagement Letter
- IX. Adjournment**
- A.** Next Meeting – December 12, 2019 @ 6:00pm